

Board of Directors Meeting Minutes

Tuesday, September 26, 2023 at 5:30pm
2 Gould St, Unit 118, Smiths Falls - Community Room

Present:	Christopher Cummings (Board Chair), Sandra Shaw (Vice Chair), Juli Heney (Secretary), Irv Mazurkiewicz (Treasurer), Jackie Lord, Dorothy Thomson, Sandy Mark, Sharon O'Hara, Bridget Bygrave, Timothy Woods, Michele Bellows (CEO/Ex-Officio), Anne Caron (Director of Corporate Services & CFO), Corey Turnbull (Director of Integrated Care), Kristian Gundersen (Executive Assistant/Recorder)
Guests:	
Regrets:	Christine Joli-Coeur, Stefany Kawka

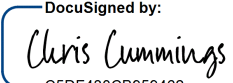
	Agenda Items	Discussion
1.	Welcome & Land Acknowledgment	Chris Cummings, Board Chair, called the meeting to order at 5:31pm and confirmed quorum is met. He welcomed all in attendance and provided a land acknowledgement. Michele Bellows, CEO, introduced Corey Turnbull to board members as the new Director of Integrated Care.
2.	Approval of Agenda	There were no additions or revisions requested to the agenda. Motion: That the RCHS Board agenda for September 26, 2023 be approved as circulated. Moved by: Irv Mazurkiewicz Seconded by: Sandy Mark Carried.
3.	Board Education Session – LLG OHT Updates	Michele Bellows, Chief Executive Officer provided an overview of the Lanark, Leeds, and Grenville Ontario Health Team's progress and achievements over the last year. Highlights of the presentation included: <ul style="list-style-type: none"> • Overview of the Ontario Health Team including vision, mission, and goals. • Background and history on the evolution of the OHT (officially designated in November 2020). • Service area of the LLG OHT and other OHTs in the East Region, current partners and well as leadership. • Current priority areas of focus and background on supporting committees and working groups. • Future directions including the Path Forward (delivering better care, building OHT's to last, driving sustainable operational capacity, and cultivating consistency in public communications). Discussion and comments: <ul style="list-style-type: none"> • What needs to happen to continue to drive forward movement in terms of achieving priorities and evolving the OHT structure?

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		<ul style="list-style-type: none"> • Eventually funding will be associated with outcomes/performance – it is unclear what this could look like for OHTs at this stage. • One of the main drivers for OHTs include collaboration and working together within regional partnerships – fostering and building on partnerships will be key to continue maturing. • Lack of formal authority could be contributing to perceived lack of progress. The previous LHIN structure included formal authority for health service providers, which has not yet been established for OHT leadership. <p>The board thanked Michele for her informative presentation.</p>
4.	Declaration of Conflict of Interest	None declared. Board members were reminded that a conflict can be noted at any time during the meeting if identified.
5.	Consent Agenda	<p>5.1 Board Meeting Minutes – May 30, 2023; June 27, 2023 (short meeting) 5.2 Capital Development Committee Meeting Minutes – June 26, 2023; September 21, 2023</p> <p>Motion: That the consent agenda and items contained therein be approved as presented. Moved by: Dorothy Thomson Seconded by: Juli Heney Carried.</p>
6.	Committee Reports & Action Items	<p>Chris Cummings, Chair, introduced this new standing agenda item for board meetings. Committee Chairs will be given the opportunity to bring forward any relevant discussions or items for board consideration which occurred at the last committee meeting.</p> <ul style="list-style-type: none"> i. Executive Committee - nothing to report. ii. Governance & Nominating Committee <ul style="list-style-type: none"> • At the first meeting scheduled for October 3rd, the committee will review the annual Governance Evaluation Report in addition to several governance policies etc. • It was noted that a governance workshop being offered by the Perth & District Community Foundation is scheduled for Saturday, October 14th. This opportunity is open to board members should they wish to participate. iii. Finance & Audit Committee - nothing to report. iv. Capital Development Committee – nothing to report. <p>Action: Kristian Gundersen will circulate an updated list of committee membership for 2023-2024 to the board.</p>

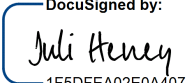
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7.	CEO Report	<p>Michele Bellows, Chief Executive Officer, referred members to her written CEO report included in the package. The following was highlighted:</p> <ul style="list-style-type: none"> • There are opportunities for board engagement in various community events being coordinated by RCHS (Community Connection event scheduled for October 25th in Smiths Falls, and a Community Forum scheduled for November 8th in Brockville). 1 to 2 Board members could participate in these events if desired. They will provide a good opportunity for the board to engage and learn about our communities and various programs and resources available. Michele also highlighted that board members are welcome to attend the weekly community meals in Smiths Falls at Hanley Hall which is a great engagement opportunity. • Sam Davidson, Manager, Health Promotion, has recently joined the Lanark Basic Income Network (LBIN) as a representative from RCHS. The group has circulated their statement of principles and are requesting organization endorse. It was noted that the Leadership Team has reviewed the document and recommended endorsement. Action: Kristian to circulate the LBIN statement of principles for endorsement.
8.	Board Chair Report	<p>Chris Cummings, Chair, referred members to his written board chair report included in the package. He noted that he will be meeting with Mr. John Jordan, MPP for Lanark, Frontenac, and Kingston to advocate for continued support of the Integrated Health and Social Services Hub capital project. Board members were encouraged to reach out to Chris if there are other relevant topics that should be brought to Mr. Jordan's attention.</p> <p>Discussion occurred regarding a proposed meeting between the Perth & Smiths Falls District Hospital Board, and the Rideau Community Health Services Board. It was noted that a hospital board member reached out to connect and suggested an exploratory meeting on collaborative topics. Once an initial meeting occurs, any outcomes for discussion will be brought to the Executive Committee to be forwarded to the board as a matter of process.</p>
9.	Break	Board members were provided with a short break.
10.	Business Requiring Decision of Board	<p>10.1 Annual Board Work Plan & Meeting Dates Chris referred board members to the draft annual board work plan and proposed meeting dates for 2023-2024 which were included in the meeting package. It was agreed to move the next board meeting from October 31st to October 24th, and to start the business meeting at 5:30pm.</p> <p>Motion: That the Board approves the 2023-2024 annual board work plan and meeting dates with the above noted change. Moved by: Irv Mazurkiewicz Seconded by: Sandra Shaw Carried.</p> <p>10.2 Health & Social Services Hub – Site Selection Recommendation Anne Caron, Director of Corporate Services & CFO, provided a brief overview of progress towards completion of the stage 2 business case for the capital project. She reported that work is steadily progressing, and the project team is</p>

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		<p>currently compiling Space Requests (BC_6) for submission to the Ministry of Health. Endorsement from Ontario Health for Service Volumes (BC_4) is expected in the coming weeks. Regular meetings occur with the project manager who is hopeful that the business case can be finalized and submitted before the end of the year.</p> <p>Motion: That the board move to an in camera session at 7:00pm. Moved by: Sandra Shaw Seconded by: Juli Heney Carried.</p> <p>Motion: That the board move out of an in camera session at 7:22pm. Moved by: Sandra Shaw Seconded by: Juli Heney Carried.</p>
11.	Business for Discussion & Information	11.1 Annual Board & Staff Holiday Breakfast – December 7, 2023 Michele announced plans for the annual board and staff breakfast. This is an annual event where staff are invited for a holiday breakfast and have a chance to engage with board members. The breakfast is planned for December 7 th , 2023 from 8:30-10:00am at the Boathouse Café in Burritts Rapids.
12.	Meeting Evaluation	The link to the post-meeting online survey was included with the agenda. Board members were encouraged to provide feedback.
13.	In-Camera Session	None required.
14.	Next Board meeting:	Tuesday, October 24, 2023 at 4:30pm in Smiths Falls.
15.	Adjournment	Motion: That the meeting be adjourned at 7:27pm. Moved by: Irv Mazurkiewicz Carried.

Approved by:

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Chris Cummings, Board Chair
 10/25/2023 | 4:23 PM EDT

Date

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Juli Heney, Board Secretary
 10/26/2023 | 9:47 AM EDT

Date