Financial Statements of

### RIDEAU COMMUNITY HEALTH SERVICES

And Independent Auditor's Report thereon

Year ended March 31, 2023

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Year ended March 31, 2023

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#### Independent Auditor's Report

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### **INDEPENDENT AUDITOR'S REPORT**

To the Board of Directors of Rideau Community Health Services

#### Opinion

We have audited the financial statements of Rideau Community Health Services (the "Entity"), which comprise:

- the statement of financial position as at March 31, 2023
- the statement of operations for the year then ended
- the statement of changes in net assets for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(hereinafter referred to as the "financial statements").

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Entity as at March 31, 2023, and its results of operations, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

#### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *"Auditor's Responsibilities for the Audit of the Financial Statements"* section of our auditor's report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



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# Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

• Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.



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- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

KPMG LLP

Chartered Professional Accountants, Licensed Public Accountants Perth, Canada May 31, 2023

Statement of Financial Position

March 31, 2023, with comparative information for 2022

	2023	2022
Assets		
Current assets:		
Cash	\$ 3,353,024	\$ 3,443,924
Accounts receivable	169,935	171,064
HST recoverable	184,230	240,924
Prepaid expenses	53,573	13,717
	3,760,762	3,869,629
Capital assets (note 3)	1,192,624	1,357,965
	\$ 4,953,386	\$ 5,227,594
Liabilities and Net Assets Current liabilities:		
Accounts payable and accrued liabilities	\$ 1,222,921	\$ 995,728
Due to Ontario Health (note 4)	2,054,363	2,188,105
Deferred revenue (note 5)	382,825	585,353
	3,660,109	3,769,186
Deferred capital contributions (note 6)	1,170,512	1,335,853
Net assets:		
Invested in capital assets (note 12)	22,112	22,112
Unrestricted	100,653	100,443
	122,765	122,555
Commitments (note 9)		
Economic dependance (note 11) Contingent liabilities (note 13)		
	\$ 4,953,386	\$ 5,227,594

See accompanying notes to financial statements.

Approved on behalf of the Board:

—DocuSigned by: Janet (osier

Janet Cosier

Board Chair

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Chris Cummings

Chair, Finance & Audit Committee

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Statement of Operations

Year ended March 31, 2023, with comparative information for 2022

	2023	2022
Revenue:		
Ontario Health	\$ 9,647,617	\$ 8,940,850
Amortization of deferred capital contributions	206,257	218,128
Ministry of Children, Community and Social Services	249,946	228,946
Recoverables and other income	1,390,248	1,372,487
	11,494,068	10,760,411
Expenses:		
Compensation:		
Salaries	7,024,171	6,942,147
Benefits	1,577,645	1,399,599
Service cost:	, ,	, ,
Rent and accommodation	725,637	645,765
Medical supplies	185,049	156,704
Contracted out	689,703	454,172
Equipment	95,936	17,831
Sundry	989,460	937,412
Amortization of capital assets	206,257	218,128
I	11,493,858	10,771,758
Excess (deficiency) of revenue over expenses	\$ 210	\$ (11,347)

See accompanying notes to financial statements.

Statement of Changes in Net Assets

Year ended March 31, 2023, with comparative information for 2022

	l	nvested in		2023	2022			
		ital assets	Unrestricted	Total	Total			
(note 12)								
Balance, beginning of year	\$	22,112	\$ 100,443	\$ 122,555	\$ 133,902			
Excess (deficiency) of revenue over expenses		_	210	210	(11,347)			
Balance, end of year	\$	22,112	\$ 100,653	\$ 122,765	\$ 122,555			

See accompanying notes to financial statements.

Statement of Cash Flows

Year ended March 31, 2023, with comparative information for 2022

	2023	2022
Cash provided by (used for):		
Operating activities:		
Excess (deficiency) of revenue over expenses Items not involving cash:	\$ 210	\$ (11,347)
Amortization of capital assets	206,257	218,128
Amortization of deferred capital contributions Change in non-cash operating working capital:	(206,257)	(218,128)
Accounts receivable	1,129	262,983
HST recoverable	56,694	(42,354)
Prepaid expenses	(39,856)	42,877
Accounts payable and accrued liabilities	227,193	(145,428)
Due to Ontario Health	(133,742)	635,635
Deferred revenue	(202,528)	481,072
	(90,900)	1,223,438
Investing activities:		
Acquisition of capital assets	(40,916)	(79,873)
Financing activities:		
Receipt of deferred capital contributions	40,916	79,873
Increase (decrease) in cash	(90,900)	1,223,438
Cash, beginning of year	3,443,924	2,220,486
Cash, end of year	\$ 3,353,024	\$ 3,443,924

See accompanying notes to financial statements.

Notes to Financial Statements

Year ended March 31, 2023

#### 1. Purpose of the Organization:

Rideau Community Health Services ( the "Organization") is incorporated under the laws of Ontario as a not-for-profit organization and is a registered charity under the Income Tax Act and, accordingly, is exempt from income taxes provided certain requirements of the Income Tax Act (Canada) are met. Its mission is to provide a wide range of health services and programs to individuals, families throughout Lanark, Leeds and Grenville, with an emphasis on the communities of Merrickville and Smiths Falls.

#### 2. Significant accounting policies:

The financial statements have been prepared by management in accordance with Canadian public sector accounting standards including the 4200 standards for government not-for-profit organizations. Significant aspects of the accounting policies adopted by the Organization are as follows:

(a) Revenue recognition:

The Organization follows the deferral method of accounting for contributions.

Under various Province of Ontario Acts and Regulations thereto, the Organization is funded primarily in accordance with budget arrangements established by Ontario Health (the "Ministry"). Operating grants are recorded as revenue in the period to which they relate. Grants approved but not received at the end of an accounting period are accrued. Where a portion of a grant relates to a future period, it is deferred and recognized in that subsequent period. These financial statements reflect agreed arrangements approved by the Ministry with respect to the year ended March 31, 2023.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Externally restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Contributions restricted for the purchase of capital assets are deferred and amortized into revenue at a rate corresponding with the amortization rate for the related capital asset.

Funding from government sources is recognized as related costs are incurred, up to approved maximum funding levels.

Recoveries and other income are recognized as earned.

Notes to Financial Statements

Year ended March 31, 2023

#### 2. Significant accounting policies (continued):

(b) Capital assets:

Capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset.

Capital assets are amortized on a straight-line basis with the exception of buildings which are amortized using the declining balance method, with the following estimated useful lives:

Asset	Useful life
Buildings	5%
Computer equipment	5 years
Furniture and fixtures	5 years
Building and medical equipment	5 years
Leasehold improvements	10 years

The carrying value of an item of capital assets is tested for recoverability whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognized when the carrying amount is not recoverable and exceeds its fair value.

Capital assets have been reviewed for full or partial impairment. Management has determined there are none.

Notes to Financial Statements (continued)

Year ended March 31, 2023

#### 2. Significant accounting policies (continued):

(c) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Organization has not elected to subsequently carry its financial instruments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Organization determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Organization expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

(d) Employee future benefits:

The Organization is an employer member of the Healthcare of Ontario Pension Plan, which is a multi-employer, defined benefit pension plan. The Organization has adopted defined contribution plan accounting principles for this Plan because insufficient information is available to apply defined benefit plan accounting principles. Contributions to the multiemployer defined benefit plan are expensed when due.

The most recent funding of this multi-employer pension plan conducted as at December 31, 2022 disclosed actuarial assets of \$103.6 billion (2021 - \$114.4 billion) with accrued pension liabilities of \$92.7 billion (2021 - \$85.9 billion), resulting in a surplus of \$10.9 million (2021 - \$28.5 million). This valuation also confirmed that the plan was fully funded on a solvency basis as at December 31, 2022 based on the assumptions and methods adopted for the valuation.

(e) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from these estimates.

Notes to Financial Statements (continued)

Year ended March 31, 2023

#### 2. Significant accounting policies (continued):

(f) Asset retirement obligations:

The Organization recognizes the fair value of an asset retirement obligation ("ARO") when all of the following criteria have been met:

- There is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- The past transaction or event giving rise to the liability has occurred;
- It is expected that future economic benefits will be given up; and
- A reasonable estimate of the amount can be made.

Actual remediation costs incurred are charged against the ARO to the extent of the liability recorded. Differences between the actual remediation costs incurred and the associated liability are recognized in the Statement of Operations at the time of remediation. The Organization has not recognized any asset retirement obligations as of March 31, 2023, or 2022.

#### 3. Change in accounting policy:

On April 1, 2022, the Organization adopted Public Accounting Standard PS 3280 – Asset Retirement Obligations. The new accounting standard addresses the reporting of legal obligations associated with the retirement of certain tangible capital assets, such as asbestos removal in retired buildings by public sector entities.

The adoption of this standard did not result in an accounting policy change for the Organization, and did not result in any adjustments to the financial statements as at April 1, 2022.

	Cost	Accumulated amortization	2023 Net book value	2022 Net book value
Buildings Computer equipment Furniture and fixtures Building and medical equipment Leasehold improvements	\$ 1,265,868 281,482 32,256 224,628 1,002,492	\$ 740,515 197,546 31,178 200,841 444,022	\$ 525,353 83,936 1,078 23,787 558,470	\$ 548,859 140,233 13,518 17,214 638,141
	\$ 2,806,726	\$ 1,614,102	\$ 1,192,624	\$ 1,357,965

#### 4. Capital assets:

Notes to Financial Statements (continued)

Year ended March 31, 2023

#### 4. Capital assets (continued):

Cost and accumulated amortization at March 31, 2022 amounted to \$2,817,119 and \$1,459,154, respectively.

#### 5. Due to Ontario Health:

Funding received from the Ontario Health for program administration exceeded expenses, resulting in amounts payable for the fiscal years as follows:

	2023	2022
2019 2020 2021 2022	\$ 118,258 563,097 _ 628,600	\$ 757,574 563,097 232,179 635,255
2023	744,408	_
	\$ 2,054,363	\$ 2,188,105

The funding received from the province is based on approved fiscal allocations by the relevant Ministry. Current year unspent fiscal allocations are recognized as accounts payable to the relevant Ministry and are adjusted on the Statement of Operations in the current period. These amounts are also subject to annual fiscal review and approval by the Ministry. Any year-end adjustments resulting from these reviews will be reflected as a recovery on the Statement of Operations in the year of determination.

#### 6. Deferred revenue:

(a) Deferred revenue for the current year is comprised of the following activity:

	Donations	Funding	2023 Total	2022 Total
Opening balance	\$ 56,218	\$ 529,135	\$ 585,353	\$ 104,281
Receipts during the year Expenses during the year	109,088 (50,102)	652,382 (913,896)	761,470 (963,998)	588,417 (107,345)
Balance, end of year	\$ 115,204	\$ 267,621	\$ 383,825	\$ 585,353

(b) Donations are part of non-government funds, and are reflected as 'Other' on the Operating Statement Schedule.

Notes to Financial Statements (continued)

Year ended March 31, 2023

#### 6. Deferred revenue (continued):

- (c) Included in funding is deferred revenue of \$Nil (2022 \$525,000) relating to the 2021-22 Ontario Health Team Implementation Supports Funding. This funding has been spent during fiscal 2023 with the unspent portion recovered by the Ministry of Health during the year.
- (d) Included in funding is capital grant funding of \$159,252 (2022 \$Nil) relating to the Smith Falls Integrated Health and Social Services Hub Project and which is to be carried forward to the 2024 fiscal year.

#### 7. Deferred capital contributions:

The Ontario Health provide grants for approved acquisitions of capital assets. The unamortized portion of deferred capital contributions with which some of the Organization's capital assets were originally purchased are recorded in deferred capital contributions and amortized over the useful life of the associated asset.

	2023	2022
Balance, beginning of year Additional contributions Amounts amortized to revenue	\$ 1,335,853 40,916 (206,257)	\$ 1,474,108 79,873 (218,128)
Balance, end of year	\$ 1,170,512	\$ 1,335,853

#### 8. Credit facility:

The Organization has access to a \$200,000 demand credit facility with the Royal Bank of Canada. The credit facility was undrawn at March 31, 2023 (2022 - undrawn).

#### 9. Pension plan:

Substantially all of the employees of the Organization are members of the Healthcare of Ontario Pension Plan (the "Plan"), which is a multi-employer defined benefit pension plan available to all eligible employees of the participating members of the Ontario Hospital Association. Contributions to the Plan made during the year by the Organization on behalf of its employees amounted to \$903,325 (2022 - \$889,974) and are included in benefits expense on the Statement of Operations.

Notes to Financial Statements (continued)

Year ended March 31, 2023

#### 9. Pension plan (continued):

Pension expense is based on Plan management's best estimates, in consultation with its actuaries, of the amount, required to provide a high level of assurance that benefits will be fully represented by fund assets at retirement, as provided by the Plan. The funding objective is for employer contributions to the Plan to remain a constant percentage of employees' contributions.

Variances between actuarial funding estimates and actual experience may be material and any differences are generally to be funded by the participating members. The Plan's 2022 Annual Report indicates the plan is fully funded at 117%.

#### 10. Commitments:

The Organization has entered into various rent agreements for its premises. Future minimum lease payments, including operating costs and HST are:

2024 \$ 366,937   2025 338,157   2026 14,090
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#### 11. Risk management:

In the normal course of operations, the Organization is exposed to a variety of financial risks which are actively managed by the Organization.

The Organization's financial instruments consist of cash, accounts receivable, HST recoverable, accounts payable and accrued liabilities, due to Ontario Health, and deferred revenue The fair values of cash, accounts receivable and accounts payable and accrued liabilities approximate their carrying values because of their expected short term maturity and treatment on normal trade terms.

(a) Credit risk:

Credit risk relates to the potential that one party to a financial instrument will fail to discharge an obligation and incur a financial loss. The Organization is exposed to credit risk on its accounts receivable. Management has assessed credit risk as low since approximately 52% (2022 - 60%) of receivables are due from governments. The balance of the allowance for doubtful accounts at March 31, 2023 is \$nil (2022 - \$nil).

Notes to Financial Statements (continued)

Year ended March 31, 2023

#### 11. Risk management (continued):

(b) Liquidity risk:

Liquidity risk is the risk that the Organization will not be able to meet its obligations as they fall due. The Organization requires working capital to meet day-to-day operating activities. Management expects that the Organization's cash flows from operating activities will be sufficient to meet these requirements.

There have been no significant changes to these risk exposures from 2022.

#### 12. Economic dependence:

The Organization receives a significant portion of its funding from the Province of Ontario through Ontario Health and Ministry of Children Community and Social Services, and, in this respect, is economically dependent upon the Province of Ontario for continued support. The ability of the Organization to continue operations as its current size and scale is dependent upon funding agreements remaining in effect.

#### 13. Investment in capital assets:

(a) Investment in capital assets is calculated as follows:

	2023	2022
Capital assets Amounts financed by:	\$ 1,192,624	\$ 1,357,965
Deferred contributions	(1,170,512)	(1,335,853)
Balance, end of year	\$ 22,112	\$ 22,112

Notes to Financial Statements (continued)

Year ended March 31, 2023

#### 13. Investment in capital assets (continued):

(b) Change in net assets invested in capital assets is calculated as follows:

	2023			2022	
Excess of expenses over revenue: Amortization of deferred capital contributions Amortization of capital assets		206,257 (206,257)	\$	218,128 (218,128)	
	\$	_	\$		
Net change in investment in capital assets: Purchase of capital assets Amounts funded by deferred capital contributions		40,916 (40,916)	\$	79,873 (79,873)	
	\$	_	\$	_	

#### 14. Contingent liabilities:

The nature of the Organizations activities is such that there may be litigation pending or in prospect at any time. With respect to claims as at March 31, 2023, management believes that the Organization has valid defences and appropriate insurance coverages in place.

Schedule - Operating Statement

#### Year ended March 31, 2023

tario Community ar eam Social Service		Other	т
,500 \$ -	- \$ –	\$ –	\$ 10,347,
- 249,94	- 6	_	249,
	- 98,014	4 51,591	1,534,
		206,257	206,2
			(700
.,630) –		-	(700,
7,870 249,94	6 98,014	4 257,848	11,638,
6,592 163,12	6 76,206	6 –	7,024,
5,381 40,38	31 17,359	- 9	1,577,
,973 203,50	93,565	5 –	8,601,
.024 –		_	689.
		_	95,
330 7,69	- 22	_	185,
- 2,35	- 50	_	725,
,354 10,04	- 22	-	1,696,
6,979 4,17	<b>75</b> 4.089	9 –	392,
5,570 21,79		_	186,
		_	51,
35 –		51,400	65,
,404 2,15	- 50	-	68,
3,242	1 –	-	139,
		-	32,
		-	3,
2,813 1,30		) –	117,
500 6,97		-	76,
,543 36,39	97 4,449	9 51,400	1,133,
		206,257	206,
7,870 249,94	6 98,014	4 257,657	11,637,
			,870 249,946 98,014 257,657 - \$ - \$ - \$ 191

Schedule - Operating Statement

#### Year ended March 31, 2022

Co	Ontario Health mmunity Health Centre Core	Lanark I Grenville O Health	ntario	Ministry of Children Community and Social Services	Addiction	Othe	r	Total
Revenue:								
Ontario Health	\$ 9,178,040	\$ 40	2.265	\$ -	\$ –	\$ –	\$	9.580.305
MCCSS	-	•		228,946	-	-	Ŧ	228,946
Recoverable	1,213,482		_	· –	95,356	63,649	9	1,372,487
Amortization of deferred								
capital contributions	_		_	_	-	218,128	3	218,128
Less: amounts owing to								
Ontario Health	(628,601)	(	6,655)	(4,199)	-	-		(639,455)
Total revenue	9,762,921	39	5,610	224,747	95,356	6 281,777	7	10,760,411
Expenses:								
Compensation								
Salaries	6,419,203		8,828	167,908	76,208			6,942,147
Benefits	1,318,037	2	8,773	37,282	15,507			1,399,599
Total compensation	7,737,240	30	7,601	205,190	91,715	5 –		8,341,746
Service cost								
Contracted out	454,172		-	-	-	-		454,172
Equipment	17,831		-	-	-	-		17,831
Medical supplies	155,959		-	745	-	-		156,704
Rent and accommodation	643,807		-	1,958	-	-		645,765
Total service cost	1,271,769		-	2,703	-	-		1,274,472
Sundry								
Computer	215,958		6,003	_	-	-		221,961
General administration	139,751	4	7,729	9,670	3,168	3 74,996	6	275,314
Insurance	44,558		-	-	-	-		44,558
Miscellaneous	45,531		-	_	-	-		45,531
Professional development	40,149	_		153	-	-		40,302
Professional fees	49,932	2	9,574	900	-	-		80,406
Program expenses	46,850		875	51	-	-		47,776
Repairs and maintenance	52,207		-	-	_			52,207
Telephone	92,686		3,231	1,496	473			97,886
Travel	26,290		597	4,584				31,471
Total sundry	753,912	8	8,009	16,854	3,641	1 74,996	6	937,412
Amortization	-		_	-	-	218,128	3	218,128
Total expenses	9,762,921	39	5,610	224,747	95,356	3 293,124	1	10,771,758
Deficiency of revenue over expenses	\$ -	\$	_	\$ -	\$ –	\$ (11,347	7) \$	(11,347)