

Present: Jacques Pelletier (Board Chair), Liz Snider, Ian Donald, Bob Long, Terry Lee, Terry Gilhen, Katie Weststrate, Michele Bellows (CEO), Anne Caron (Director, Corporate & Administration Services), Kelly Robinson, Director, Primary Care, Onalee Randell, Director, Community Services, Stephanie Giroux (recorder)		
1.	Welcome, regrets & absences	Board Chair, Jacques Pelletier called the Board to order at 5:30pm Regrets: Michèle LeBlanc Deb McGuire Janet Cosier Sandy Shaw
2.	Approval of Agenda	Two items were proposed as amendments to the agenda. 9. Corporate Officers appointments 10. g) Annual governance evaluation (presentation) MOTION: That the amended agenda be approved. Moved by I. Donald, seconded by T. Gilhen, Carried.
3.	Declaration of Conflict of Interest	None declared
4.	Approval of Board minutes	MOTION: That the March 26, 2019 Board meeting minutes be approved. Circulated via e-mail (Moved by: I. Donald, Seconded by: J. Cosier) Carried.
5.	Remarks from Board Chair	The Chair emphasised the meeting discussions were to focus on some important annual fiduciary duties: approval of the Auditor's report and Nominations Committee report to be presented to members at the AGM, as well as the 2018-19 operational plan results, the operational plan for the current fiscal year and the governance evaluation. The Chair also pointed to the CEO's report as being not only systemic but also providing important information on what is occurring inside the organization.
6.	Consent Agenda	No issues were identified with regards to the Consent Agenda. MOTION: That the consent agenda be approved as presented Moved by L. Snider, seconded by T. Gilhen Carried.
	a. Executive Committee	Circulated
	b. Finance Committee	Verbal report: the Treasurer, T. Lee, reported that the Finance Committee reviewed the year-end report at its recent meeting. He noted it was a very thorough and positive report. Consolidation of opening balance of programs such as the Food Bank will be adjusted for the future.
	c. GNC and Nominating Committee	Circulated
	d. CEO Report	Circulated
	e. Board Chair Report	Circulated
7.	Collaborative Governance	M. Bellows reported that no further meetings with Ontario Health Team were planned. She will meet with community partners in June. Collaborative Governance is being discussed at AOHC conferences.

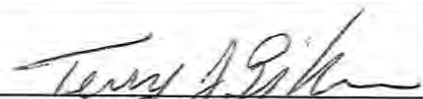
8.	Business Arising	
	a. Capital Development Steering Committee	<p>T. Lee reported that A. Caron and M. Bellows met with Chris Haines from Saumure Group and will have a follow-up meeting with the Capital Development Steering Committee before the Annual General Meeting. Saumure Group is the current Smiths Falls site landlord.</p> <p>M. Bellows described how the RCHS senior leadership team met with senior parishioners at St-John Evangelist Church to have a high-level discussion and share possibilities on the Hospice project. The Church is interested in participating in a community development project following a recent donation. Conversations will continue.</p> <p>J. Pelletier noted it is crucial to secure government and community funding before proceeding with the Hospice.</p>
	b. Health System Transformation	<p>M. Bellows reported that she submitted the Ontario Health Team application by the May deadline. Over 150 Ontario Health Team applications were submitted, and 49 Community Health Centres were involved. 16 applications were led by a Community Health Centre. A total of three applications were submitted for the LL&G sub-region. It is expected that most applications will be returned for revisions. The process is mainly paper-driven. Later in the process, there will be more in- depth conversations including site visits.</p>
	c. Alliance – AGM Resolutions	<p>J. Pelletier noted that T. Lee will be the Board Delegate who will be attending the Alliance – Annual General Meeting; K. Weststrate stated she could not attend the Tuesday evening session.</p> <p>MOTION: That the Board name T. Lee as its voting representative and K. Weststrate as the alternate.</p> <p>Moved by L. Snider, seconded by I. Donald, Carried.</p>
	d. RCHS By-law amendment	<p>J. Pelletier reviewed the importance of the proposed by-law change for the upcoming AGM and how it will be limited to the change in membership structure. In explaining the proposed change to the membership, the Chair will advise members that the Board will be looking at ways to strengthen its policies and practices to ensure meaningful and ongoing community engagement through a variety of strategies (e.g. community/client advisory committee).</p> <p>MOTION: To accept the proposed change to the RCHS By-law and put forward for Membership approval at the Annual General Meeting</p> <p>Moved by B. Long, seconded by I. Donald Carried.</p>
9.	Corporate Officers appointments	<p>I. Donald reviewed the election process that began in April. There was one Expression of Interest (EOI) for each of the four available corporate officer positions. The resulting EOIs were reviewed with the Executive Committee which recommended that the Board elect the following slate of candidates:</p> <ul style="list-style-type: none"> - Vice Chair: Liz Snider - 2nd Vice Chair: Bob Long - Secretary: Terry Gilhen - Treasurer: Terry Lee <p>J. Pelletier thanked I. Donald and the Committee for an effective nominating and election process. By passing the</p>



	RCHS Brand Transition	<p>M. Bellows reported how we are moving forward with our Brand Transition Strategy as it is important to ensure that our communities and partners know who Rideau Community Health Services is and are aware of the Programs and Services we provide. Highlights include:</p> <ul style="list-style-type: none"> - One direct line for external calls. Internally will be directed as appropriate. - All phones will be answered "Rideau Community Health Services". - A Communication Team is being developed and will meet over the summer. - Recognizing RCHS programs can involve several different services. - Important to acknowledge that transition will be done in phases. - For the public to better understand Rideau Community Health Services. <p>There was some discussion with regards to a future name for the OHT. M. Bellows noted Ontario Health teams may have an overarching umbrella identity. Currently we are focusing on RCHS branding.</p>
	Annual Governance Evaluation	<p>A Backgrounder on the governance evaluation process and a copy of last year's 2018 Draft Report were shared prior to the meeting. I. Donald reviewed how the annual governance evaluation/self-assessment for 2019 has been initiated. The 2019 Draft Evaluation Report will assess key activities over the last year beginning with the date of the last Annual General Meeting in June 2018. The draft report should be ready for review by September.</p> <p>As in previous years, the OHA Governance Centre of Excellence (GCE) Survey is a key component of the annual governance evaluation process. All members are asked to complete the survey. The survey will close by June 4, 2019. I. Donald will send survey response reminders to members.</p>
11.	Future Agenda Items	
12.	Meeting Evaluation – Ian Donald	<p>I. Donald reported on meeting evaluation for month 26th. There was 90% completion.</p> <ul style="list-style-type: none"> - Documentation was timely and comprehensive. - Most effective items were: Item 10. Strategic Discussion: Health System Transformation Strategy; and Item 9.a ONCA (Ontario Not-for-Profit Corporation Act) including membership provisions. - Several comments suggested a need for improved information exchange given the complexity of many current Board discussions including consideration of an on-line Board discussion forum.
13.	Next Board Meeting	<p>Tuesday July 23, 2019 Smiths Falls CHC Location: 5:00 Dinner 5:30 Meeting</p>
14.	Meeting Adjournment	<p>MOTION: That the meeting be adjourned at 7:13 Moved by K. Weststrate</p> <p style="text-align: right;">Carried.</p>

Approved by:


Chair
24/19/19
Date


Secretary
24/19/19
Date