

Board of Directors Meeting Minutes - Special Meeting

Thursday, June 17, 2021 4:40pm – 5:00pm

Present:	Janet Cosier (Board Chair), Bob Long (Vice Chair), Terry Lee, Michèle LeBlanc (Treasurer), Ian Donald, Sandy Shaw, Katie Weststrate,		
	Dorothy Thomson, Don Palmer, Deb McGuire, Jackie Lord (Community Representative), Michele Bellows (CEO), Onalee Randell (Direct		
	of Health Promotion), Anne Caron (Director of Corporate & Administration Services), Kristian Gundersen (Executive Assistant & Recorder)		
Regrets:	Terry Gilhen (Secretary), Kelly Robinson (Director of Primary Care)		

	Agenda Items	Discussion		
1.	Constitution of Meeting & Welcome	J. Cosier called the meeting to order at 5:05pm.		
2.	Approval of Agenda	There were no additions or revisions requested to the agenda. Motion: That the RCHS Board agenda for June 17, 2021 be approved as circulated. Moved by: Ian Donald Seconded by: Michèle LeBlanc Carried.		
3.	Declaration of Conflict of Interest	None declared		
4.	New Business	 i. Approval of Audited Financial Statements M. LeBlanc reported that the Finance & Audit Committee have approved the 2020-21 audited financial statements and have recommended board approval. Once board approved, the audited financial statements will be presented for approval at the June 22 Annual General Meeting. MOTION: That the board approve the Audited Financial Statements for 2020-21. Moved by: Michèle LeBlanc Seconded by: Sandy Shaw CARRIED. ii. Capital Project – Sussex Group The Finance & Audit Committee have recommended Sussex Group be engaged to assist in developing an advocacy strategy for the Smiths Falls Integrated Health Hub. A draft of the advocacy strategy will be shared with the board in fall 2021. The final strategy will be subject to board approval. The board authorized \$7500.00 to be taken from corporate reserves to engage Sussex Group. MOTION: That the board approve \$7500.00 to engage Sussex Group to assist developing an advocacy strategy for the Smiths Falls Integrated Health Hub. Moved by: Michèle LeBlanc Seconded by: Dorothy Thomson CARRIED. 		

	Agenda Items	Discussion		
iii. Value Statement Endorsement M. Bellows presented RCHS' proposed value statement, which is a product of a very rexercise involving leadership, staff, and board.		M. Bellows presented RCHS' proposed value statement, which is a product of a very robust engagement		
		RCHS values: Equity, Empathy, Respect, Collaboration, and Community		
		RCHS value statement : Rideau Community Health Services is committed to building a strong collaborative community of care that is focused on equity, empathy, and respect for all.		
		Thanks was extended to all who participated in the identification of RCHS' value words, and the development of the value statement, which will be unveiled at the Annual General Meeting.		
		MOTION: That the Board endorses RCHS' new value statement and value words as presented. Moved by: Don Palmer Seconded by: Ian Donald CARRIED.		
		 iv. Board Get-Together – September A socially distanced get-together for the board will be scheduled in September if pandemic-related restrictions at the time will allow, to give new directors a chance to meet the rest of the board in person. Retiring directors will also be invited to participate. More details will be circulated when available. 		
5.	Next Board meeting	Tuesday June 22, 2021 (AGM) – 4:00pm Tuesday, September 28, 2021 – 4:00pm		
6.	Adjournment	MOTION: That the meeting be adjourned at 5:24pm Moved by: J. Cosier Carried.		

	Date	Date
	9/28/2021 8:47 PM EDT	9/28/2021 3:46 PM PDT
	Chair	Secretary
Approved by:	Janet Cosier	Terry Gillien
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