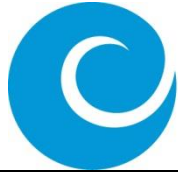
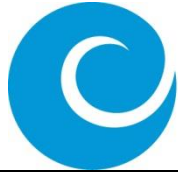


Present: Jacques Pelletier (Board Chair), Don Dutton, Jan Hopkins, Bob Long, Phil Fortier, Liz Snider, Graeme Bonham-Carter, Ian Donald, Terry Lee, Wynn Turner, Peter McKenna (Executive Director), Judy Harting (recorder)		
1.	Welcome, regrets & absences	Board Chair, Jacques Pelletier welcomed everyone. Called to order at 5:30 p.m. . Regrets: Pauline Muysson
2.	Approval of Agenda	Addition of GCE evaluation as 7g, Funding letters approval, 7h including M-SAA change, and Privacy memo as 7i. MOTION: That the agenda be approved as amended. Moved by Terry Lee, seconded by Graeme Bonham-Carter Carried
3.	Declaration of Conflict of Interest	None declared
4.	Remarks from Board Chair	This is a busy time of year for everyone. Board members who are remaining on the board should be thinking about their possible positions for the coming year. Next year three members will have completed their maximum term leaving some Executive positions open; now would be a good time for other Board members to share these positions in the coming year, to provide for mentorship by the outgoing members. The board unanimously congratulated Peter McKenna on his 60 th birthday!
5.	Consent Agenda	MOTION: That the consent agenda be approved as presented Moved by Liz Snider, seconded by Don Dutton, Carried
	a.	Executive Committee
	b.	Community Engagement Two upcoming events, Merrickville Goes Green May 28 and Smiths Falls Health Fair June 18 will have RCHS representation; the committee is looking for board volunteers to staff the tables.
	c.	Finance Committee
	d.	Executive Director Report Saturday is Run Merrickville and 30 staff plus some board members are signed up to participate. There is still time to sign up for anyone interested. Erin Fleming will be filling in for a three month period in Judy Harting's absence. Dr. Eric Howarth will be changing his schedule to two days a week. RCHS is recruiting full or part time physicians; in the meantime, LHIN approval is being sought to use lapsing salary funds to support Nurse Practitioner services. The employee compensation increases that are part of the recent government announcement will be spread over a two year period. The intent is to have comparable remuneration across a wide range of positions (nurse practitioners, dietitians, social workers, etc.). An increase for benefits is also being provided. This increase will be part of base funding. Letters about the increases are expected in May.
	e.	Board Chair report
6.	Collaborative Governance	Graeme Bonham-Carter noted the upcoming May 27 Board to Board meeting. He will send an e-mail out to board members with the meeting details. The Government has come out strongly in favour of Health Links. The SE LHIN set a good example for other Health Links. The RTHL sustainability plan is before the LHIN for approval.
7.	New Business	
	a.	Nomination Committee Seven strong applicants have come forward. Interviews have been set up for next week
	b.	AGM Working Group** The working group decided not to have a guest speaker. Instead there will be "pop-up" info blurbs by staff – short information blurbs about the statistics, programs and services the organization offers with an emphasis on



		celebrating our successes. Dr. Penney will be awarded an Honorary Membership. A pictorial Power Point display is being organized. The AGM will be held at the SF Memorial Community Centre, 71 Cornelia Street, Smiths Falls. Board members are asked to arrive by 5:00 for photos, with the meeting starting at 5:30. Wynn Turner will be unable to attend.
c.	AOHC nominees/Bios Info & Ballots**	No information received yet from the AOHC.
d.	AOHC Resolutions/Award Nomination**	The Resolution package has not been received yet; the motion that RCHS seconded will be going forward. RCHS representatives (Liz Snider, Terry Lee and Graeme Bonham-Carter) are registered.
e.	Initiate ED Performance Appraisal Process	A quantitative analysis based on MSSA indicators has been done. The Board Chair sent out an e-mail which requires directors' response. If directors have not received it they are asked to contact the Chair...
f.	Legislative Compliance Lead Appointed	Liz Snider completed this last year and agreed to do it again this year with the assistance of Ian Donald, Director, Corporate Services and the Executive Assistant. This is a board generated report which ties into accreditation.
g.	Centre for Governance Evaluation Board evaluation	Wynn Turner noted she has been preparing this for the past few years. The Centre for Governance Excellence has a confidential survey to be completed by each director; it takes approximately 30 minutes to complete. The link will be sent to each director tomorrow. If a question seems to not apply to RCHS, there is now an "n/a" box. Group results come back to board; results are compared with a group of organizational peers.
h.	Funding Letters Approval	There is an amendment to MSAA agreement, to include a requirement that the LHIN receive the same report as Health Quality Ontario. MOTION: That the Board Chair sign the amendment to MSAA Agreement. Moved by Terry Lee, seconded by Ian Donald Carried MOTION: That the Board Chair sign the funding letter for the Pharmacy program, Moved by Terry Lee, seconded by Ian Donald Carried MOTION: That the Board Chair sign the Ontario Telemedicine funding letter. Moved by Terry Lee, seconded by Ian Donald Carried MOTION: That the Board Chair sign the Oral Health funding letter. Moved by Wynn Turner, seconded by Bob Long Carried
i.	Privacy Memo	The Executive Director noted that a breach of security had occurred at the local Family & Children's Services, which falls under different privacy legislation than RCHS. The memo distributed to RCHS board members outlined all the precautions taken by RCHS to protect against a similar breach by RCHS. A Privacy 101 training session will be given to Board members this fall. Board members discussed this issue in great detail with the ED. The discussion left the Board rather comfortable with what is in place to protect privacy (staff and clients) but intends to remain vigilant as no system is 100% sure.
8.	Approval of Board Minutes	
	March 29, 2016 Board Minutes	MOTION: That the March 29, 2016 board meeting minutes be approved as presented, done via e-mail Moved by Jan Hopkins, seconded by Don Dutton Carried
9.	Strategic Discussion of Stage 1 of the Capital Project	Stage 1 of four stages of the Capital Project is now being completed. Peter McKenna and Anne Caron participated in a teleconference with the SE LHIN. The LHIN is requesting that partnership boards indicate their



		interest in participating in the project in writing. Peter McKenna will draft a letter of support that partner boards can sign at a meeting that he and Board Chair will host. MOTION: That the Board Chair and Executive Director be directed take necessary actions to submit the Stage 1 application to LHIN. Moved by Bob Long, seconded by Ian Donald, Carried
11.	Future Agenda Items	Discussion of the CE committee role (July) Approving Membership list & other AGM items including nominations and appointment of the Auditor for the coming year (May) AOHC, including resolutions and the RCHS voting rep
13.	Meeting Evaluation - Liz Snider	1. Comment on our ability to balance efficiency and effectiveness, such as allowing time for discussion. Yes time was allowed for questions and answers, discussion and explanation of upcoming work activities, privacy and capital project. 2. Do we feel we followed our appropriate governance role (versus getting into operations) and attended to our board strategic priorities and work plan? Yes, some changes to regular agenda to allow for discussion after consent agenda; workplan and info input. Address workplan/priorities – evaluation of governance, compliance, ED performance, healthy workplace/privacy, capital project. Working together to improve local health care system/value for money. Done by Liz Snider, filed with staff
13.	Next Board Meeting	Tuesday May 24, 2016 5:00 dinner 5:30 meeting MDCHC, Community Room
14.	Meeting Adjournment	MOTION: That the meeting be adjourned at 7:10 p.m. Moved by Graeme Bonham-Carter Carried

** Calendar items for April

Approved by: _____
Chair

Secretary